

Princeton EAC Meeting

11/01/2017

Present: Corey Burnham-Howard (CBH), Phoebe Moore (PM), Sue Hardenbrook (SH), Brett Gibbs (BG), Phil Gott (PG)

Meeting Called to Order: 7:03pm

- **Public Comment** - none
- **Meeting Minutes**
 - o CBH-PM; CBH proposed amended minutes from last meeting
 - o Vote: unanimously approved with amendments.
- **Discussion / finalization of EAC survey**
 - o Questions look ok
 - o Adjustments to form: add line for respondents' street name, put open-ended question at top of form, remove requirement to require answers to all questions in on-line version, add 'no opinion' or 'don't know' column.
 - o Discussion of how to reach people not on-line.
 - Will leave paper questionnaires where we can get permission around town. Check out Library, Town Hall, Mechanics Hall Message Board
 - Post office table on two Saturdays
 - o Vote: Unanimously approved survey with all amendments.
 - o Planned and assigned action items:
 - o PM to finalize survey
 - o PM to create kid's survey for TPS
 - o CBH to contact Town Administrator re: suggestions on outreach
 - o CBH to create QR Code for inclusion on signage
 - o SH to coordinate hardcopies at Town Hall and Library
 - o CBH to draft notices for distribution
 - o CBH to coordinate notice distribution to Town News, The Landmark, Nextdoor Princeton
 - o Committee to host info/survey table at PO Square on 11/11 and 11/18 from 9a-12p
 - o Agreed: to authorize CBH and PM to handle electronic distribution of survey
- **Plan publicity for Nov 20 visit by Kelly Brown, Green Communities**
 - o PM to invite Rachel Catlow to attend
 - o CBH to draft notices for distribution
 - o CBH to coordinate notice distribution to Town News, The Landmark, Nextdoor Princeton
- **Preliminary Research for EAP** – divide into 4 areas, as listed below; committee members to research areas of interest and come to next meeting with ideas and potential outlines for a plan (including ID of problems to be addressed and staged timelines for actions)
 - Energy

- Materials Management
 - Wells, Septic and Water Conservation (Natural systems)
 - Land Use
- **Discuss Action Item:** Prepare to come to next meeting with Questions for Brian Allen
12/6 meeting
- **Discuss Agenda Items** for next meeting
- Public comment period
 - Review and approve minutes of 11/1/17 meeting
 - Speaker: Kelly Brown
 - Finalize questions for speaker Brian Allen (to appear at 12/6 EAC meeting)

Meeting Adjourned: [TIME?] - unanimous approval

Respectfully submitted,

Michael Knapp